(Revised 1/3/11)

Employee Post-Travel Disclosure of Travel Expenses

Date/TimRESCENDED
SECRETARY OF THE SENATE
PUBLIC RECORDS

2018 JUL -2 PM 3: 49

Form RE-2

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

be reimbursed/paid for		~	sures with respect to	o travel expenses that have been or	W.I
		rization (Form RE-1), E		ary, invitee list, etc.)	
Private Sponsor(s) (list	all): R Street Institu	ite			
Travel date(s): Monda					
Name of accompanying Relationship to Travele	r: Spouse T	Child	OMPANYING SPOU	USE OR DEPENDENT CHILD, ONLY	
	OSTS IN EMPLOYEE	EXPENSES. (Attach addit			
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)	
☐ Good Faith Estimate Actual Amount	1,394.91	1,023.50	309.88	144.29 (Fee for use of hotel conference rooms)	
Expenses for Accompa	anying Spouse or De	ependent Child (if applie	able):		
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)	
☐ Good Faith Estimate ☐ Actual Amount	N/A	N/A	N/A	N/A	
necessary.):	of all meetings and ev	ents attended. See Senat	e Rule 35.2(c)(6). (Attach additional pages if	·
6/21/2018 (Date)		name of traveler)		(Signature of traveler)	
TO BE COMPLETED	BY SUPERVISING	MEMBER/OFFICER:			
I have made a determin	ation that the expense	•		escribed in the Employee Pre-Trave	? <i>l</i>
6/21/2018 (Date)	• • • • • • • • • • • • • • • • • • •		(Signature of Sup	pervising Senator/Officer)	

Event and Meeting Description

Tuesday, May 29

1. Introductory meeting and presentations in hotel conference room

R Street's Dr. Carrie Wade gave introductory presentations on the nature of addiction and basic principles of harm reduction, and the group talked about housekeeping matters and the week's activities.

2. Meeting with NHS England Addictions Clinical Academic Group, Lambeth Drug and Alcohol Treatment Consortium, Lorraine Hewitt House

The delegation met with several practitioners and clinical experts at a drug and alcohol treatment service in Brixton (Dr. Emily Finch, Clinical Director of Addictions Clinical Academic Group; Dr. Michael Kelleher, Addictions Specialist and Clinical Lead for Lambeth Addictions; and Dr. Luke Mitcheson, Head of Psychology for Addictions Clinical Academic Group.). The practitioners gave presentations on the nature of Britain's drug problem and the role of harm reduction in treatment. They also discussed the Lambeth injectable heroin clinical trial and best clinical practices in addiction. The delegation toured the onsite harm reduction clinic.

3. Dinner at the Grenedier

The delegation are dinner at a British pub and had time to network with one another and discuss the day's educational material.

Wednesday, May 30

1. Meetings with Harm Reduction International

The delegation heard from several experts at Harm Reduction International, the leading non-governmental organization working to promote harm reduction. Head of advocacy for HRI Fionnuala Murphy gave a presentation on the "10 by 20" campaign, an initiative to have governments redirect 10% of the resources currently spent on ineffective punitive responses to drugs and invest it in harm reduction by 2020. The delegation also discussed the promise and potential limitations of harm reduction in a global context.

2. Meetings with DrugScience

The delegation met with David Nutt, founder of DrugScience and several of his colleagues. DrugScience is an independent, science-led nonprofit on drugs research, which brings together leading drugs experts to carry out original research into drug harms and effects. Discussions focused on scientific analysis surrounding relative risks of various drugs, appropriate regulation of drugs, drug testing and the need for more scientific research on drugs.

3. Reception at the House of Lords

The delegation attended a reception which featured informal presentations from Steve Rolles, Founder of Transform Drug Policy Foundation; Carrie Wade, R Street; and David Badcock, CEO DrugScience. Presenters discussed their organization's priorities and activities in the harm reduction space.

Thursday, May 31

- 1. Meeting with Peter Hajek, Wolfson Institute of Preventive Medicine

 Peter Hajek is Director of Tobacco Dependence Research Unit at the Wolfson

 Institute of Preventive Medicine. His presentation focused on the science

 surrounding the relative risk of various nicotine products.
- 2. Meeting with Sarah Jakes and Gerry Stimson, New Nicotine Alliance UK

 New Nicotine Alliance is a UK-based non-profit group that promotes and
 supports tobacco harm reduction. Presentations focused on the history of ecigarettes and tobacco harm reduction as well as the consumer perspective for
 tobacco harm reduction and role of flavors.
- 3. Meeting with Christopher Russell, Centre for Substance Use Research

 CSUR is a research agency studying substance use and abuse using qualitative

 and quantitative methods. Dr. Russell discussed research on e-cigarette use

 putterns in both the UK and US.

Friday, June 1

1. Meetings with City of London officials at Guildhall

The delegation met with several civil servants who focused primarily on the criminal justice angle of harm reduction. They heard from Commander Simon Bray who handles drug issues for the Metropolitan Police Service; Adam Winstock, who runs the Global Drug Survey and provides drug treatment to prison populations), and David Mackintosh, the Director and Policy Adviser for the London Drug and Alcohol Policy Forum. The meetings were followed by a reception in Guildhall.

Form RE-L

(Revised 10 19 15)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Rita A. Habib
Employing Office/Committee:	Senator Michael F. Bennet
Private Sponsor(s) (list all): R Street Institute	
Travel date(s): Monday, May 28 - Saturday, J	une 2, 2018
Note If you plan to extend the trip for any i	reason you <u>must</u> notify the Committee.
Destination(s): London, United Kingdom	·
Explain how this trip is specifically connected to the	e traveler's official or representational duties:
Health policy advisor to member who is on the Senate combat the opioid crisis.	Finance and HELP Committees and interested in working on policies to
Name of accompanying family member (if any): No Relationship to Employee: Spouse Child	one
_ •	is true, complete and correct to the best of my knowledge:
4/26/2018	
	(Signature of Employee)
TO BE COMPLETED BY SUPERVISING SENATOR, of Secretary for the Majority, Secretary for the Minority, and	DFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, d Chaplain):
Michael F. Bennet	Rita A. Habib
(Print Senutor's Officer's Name)	(Print Traveler's Name)
related expenses for travel to the event described abo	payment or reimbursement for necessary transportation, lodging, and ove. I have determined that this travel is in connection with his or her will not create the appearance that he or she is using public office for
I have also determined that the attendance of the emport the Senate. (signify "ver" by checking boxy	playee's spouse or child is appropriate to assist in the representation
H1210/2018	
' (Date) .	(Signature of Supervising Senator Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): R Street Institute
2.	Description of the trip: Educational visit for congressional staffers to learn about harm reduction
3.	Dates of travel: Monday, May 28- Saturday, June 2, 2018
4.	Place of travel: London, United Kingdom
5.	Name and title of Senate invitees: See attached page
6.	Certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. - OR -
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	~ AND ~
	1 certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	1 certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9,	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobby ists or agents of a foreign principal, one of the following scenarios applies:				
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. -OR-				
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). -OR-				
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee ut any point throughout the trip.				
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:				
	N/A				
	· ····································				
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.				
12.	Briefly describe the role of each sponsor in organizing and conducting the trip: The District Institute is the sets grouper properties and conducting all aspects of this trip.				
	The R Street Institute is the sole sponsor organizing and conducting all aspects of this trip.				
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:				
	R Street is a nonprofit public policy research organization that supports integrated harm reduction with				
	opioid, tobacco and drug use as central elements. This trip will educate policymakers' staff on harm reductio				
	concepts and allow them to evaluate successes and potentials in harm reduction.				
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:				
	This will be the first congressional trip we have sponsored.				

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As a public policy rea	search organization, educ	ation is central to R	Street's mission. W	e publish a variety o
policy studies and ar	ticles and frequently host		-	staffers on Capitol F
Total Expenses for E	ach Participant:			
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
	\$751.80- Flight	\$1,023.50	\$600	\$144.29- Fee for use
Good Faith estimate	\$100- Underground Fare			of hotel conference room tackities
☐ Actual	\$150- Private			
Amounts	transportation to and from airport			
participation or b) th congressional partici	ed specifically with regar	hat is arranged or or	ganized specifically	
participation or b) the congressional participation. This event is organized.	pation: e trip involves an event the pation: ed specifically with regard	hat is arranged or or detection of the congressional parts.	ganized specifically	
participation or b) the congressional participation. This event is organized as a selecting and a selecting a sel	e trip involves an event the pation: ed specifically with regard	d to congressional por trip	ganized specifically participation.	with regard to
participation or b) the congressional participation. This event is organized as a global in the UK is a globa	e trip involves an event the pation: the location of the event eader in integrating harm ealth providers, clinical ex	hat is arranged or or d to congressional por trip reduction in its published and civil serva	participation. lic health programs.	Senate staff will me
participation or b) the congressional participation. This event is organized as a global in the UK is a global in the with British public here.	e trip involves an event the pation: the location of the event eader in integrating harm ealth providers, clinical ex	hat is arranged or or d to congressional per trip reduction in its publication and civil serva	participation. lic health programs. ants to learn from th	Senate staff will me
participation or b) the congressional participation. This event is organized Reason for selecting. The UK is a global is with British public heart Name and location of the congression	pation: the location of the event eader in integrating harm ealth providers, clinical ex	hat is arranged or or d to congressional por trip reduction in its publication and civil serva	participation. lic health programs. ants to learn from th	Senate staff will me
participation or b) the congressional participation. This event is organized Reason for selecting. The UK is a global is with British public heart Name and location of the congression	the location of the event each in integrating harm ealth providers, clinical exection of the text.	hat is arranged or or d to congressional por trip reduction in its publication and civil serva	participation. lic health programs. ants to learn from th	Senate staff will me
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Participation or b) the congressional participation. This event is organized the UK is a global leading with British public here. Name and location of Padisson Blu Edward Reason(s) for selections.	the location of the event eader in integrating harm ealth providers, clinical exorbandary from Grafton: 130 Totten	or trip reduction in its publicatility: ham Court Fid, Fitze	participation. lic health programs. ants to learn from the royla, London W1T	Senate staff will me eir approach.

21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel: Daily expenses for lodging, meals and other expenses will be less than the maximum per diem rate for official Federal Government travel.				
22 .	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	We will be flying coach class.				
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).				
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:				
	No entertainment will be provided.				
25.	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:				
	Name and Title: Caroline Kitchens, Federal Affairs Manager				
	Name of Organization: R Street Institute				
	Address: 1212 New York Ave NW, Suite 900, Washington DC, 20005				
	Telephone Number: (202) 862-5820				
	Fax Number:				
	E-mail Address: ckitchens@rstreet.org				



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R Street Congressional Delegation on Harm Reduction

London, United Kingdom May 28-June 2, 2018

Senate Invitees

- 1. Andi Fristedt, Deputy Director, Health Policy for Senate Health, Education, Labor and Pensions Committee (Minority staff)
- 2. Margaret Coulter, Health Policy Adviser for Senate Health, Education, Labor and Pensions Committee (Majority staff)
- 3. Kristen Molloy, Legislative Assistant for Sen. Tim Kaine
- 4. Jaymi Light, Legislative Assistant for Sen. Todd YSoung
- 5. Ansley Rhyne, Legislative Assistant for Sen. Marco Rubio
- 6. Alison Toal, Legislative Assistant for Sen. Cory Gardner
- 7. Rita Habib, Legislative Assistant for Sen. Michael Bennet
- 8. Megan Des Camps, Health Policy Adviser for Sen. Heidi Heitkamp

Itinerary

Monday, May 28

4:20pm

Arrive at Dulles Airport

6:20pm

Depart Washington DC (Flight # DL4383)

Tuesday, May 29

6:45am

Arrive in London; Go through customs

8:1 Sam

Ground transportation to the hotel

Hotel: Radisson Blu Edwardian Grafton

130 Tottenham Court Rd, Fitzrovia, London WIT 5AY, UK

A bus driver will meet the delegation by the baggage claim and transport the

group by bus to the hotel.

9:30am

Arrive at hotel; time for delegates to check into hotel rooms, eat breakfast

and prepare for the day

Note: Hotel rooms have been reserved for Monday night, since the flight arrives early Tuesday morning. The hotel could not guarantee early check-in, and this





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way we can ensure that the delegates some time to check in and prepare for the day's activities.

11:00am-12:30pm

Introductory Presentations

Hotel conference room

The delegation will meet with the program materials and talk through the week's

activities.

12:30pm

Lunch break

The delegates can use this time to grab lunch on their own.

Suggestions: Rio Cafe 66 Grafton Way, Warren's Sandwich Bar 13 Warren St,

Eat 350 Euston Rd.

1:30pm

London Underground transit Euston to Brixton station

2:00pm-5:00pm

Meet with NHS England Addictions Clinical Academic Group

Lambeth Drug and Alcohol Treatment Consortium, Lorraine Hewitt House, 12/14

Brighton Terrace, Brixton, SW9 8DG

The delegation will meet with several practitioners and clinical experts with NHS England's Addictions Clinical Academic Group. Discussions will be centered on patient experiences with harm reduction clinics, the Lambeth injectable heroin clinical trial, best clinical practices on addictions and substance use, mental health priorities.

2-4:00pm-Presentations and discussion

1. Dr. Emily Finch, Clinical Director - Addictions Clinical Academic Group

2. Dr. Michael J Kelleher, Consultant Addictions Specialist and Clinical Lead for Lambeth Addictions

3. Dr. Luke Mitcheson, Head of Psychology, Addictions Clinical Academic Group and Clinical Lead

4-5:00pm- Tour of onsite harm reduction clinic

5:00pm

London Underground transit

6:00pm-8:00pm

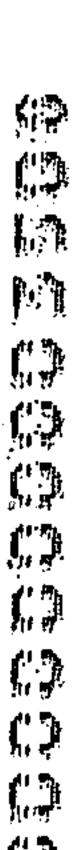
Dinner at the Grenadier

18 Wilton Row, Belgravia, London SWIX 7NR, UK

Casual buffet-style dinner at a British pub.

"Harm reduction 101:" Dr. Carrie Wade, R Street's Director of Harm Reduction

Policy and a former drug-abuse researcher whose scientific background specializes in the biological mechanisms of opioid addiction, will give a





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presentation on the underlying principles of harm reduction and its basic applications. The delegation will discuss the promise and limitations of harm reduction as a public health philosophy.

Wednesday, May 30

9:00am-10:15am

Lecture on addiction by Carrie Wade

Hotel Conference Room

Dr. Carrie Wade will present her lecture "Neuroscience of Addiction: Is it a Choice?" Dr. Wade will cover:

1. What is addiction, 2) what are the disruptions in addiction, 3) how does a neurobiological framework benefit diagnosis, treatment and recovery?

10:15am

London Underground Transit to Harm Reduction International
Warren Street Station to Elephant and Castie, transfer Oxford Circus

11:00am-1:00pm

Lunch meeting with Harm Reduction International

Unit 2C09 Southbank Technopark, 90 London Road, London SE1 LN

Lunch presentation and discussion with Fionnuala Murphy, head of advocacy for Harm Reduction International, the leading non-government organization working to promote and expand support for harm reduction. Murphy's presentation will focus on the "10 by 20" campaign, Harm Reduction International initiative to have governments redirect 10% of the resources currently spent on ineffective

punitive responses to drugs and invest it in harm reduction by 2020.

1:00pm-2:00pm

London Underground Transit to Hotel

Elephant and Castle to Warren Street Station, transfer Oxford Circus

2:00pm-5:30pm

Meet with DrugScience

Hotel Conference Room: Radisson Blu Edwardian Grafton

DrugScience is an independent, science-led nonprofit on drugs research, which brings together leading drugs experts to carry out original research into drug

harms and effects.

5:30pm-6:00pm

London Underground Transit to House of Lords

Warren Street Station to Westminster, transfer Green Park

6:00pm-8:00pm

Reception

House of Lords





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The reception will feature informal presentations from Steve Rolles, Founder of Transform Drug Policy Foundation; Carrie Wade, R Street; and David Badcock, CEO DrugScience. Presenters will discuss their organization's priorities and activities in the harm reduction space.

Thursday, May 31

10:00am-12:00pm

Meet with Peter Hajek, Wolfson Institute of Preventive Medicine

Hotel Conference Room

Professor Peter Hajek is Director of Tobacco Dependence Research Unit at the Wolfson Institute of Preventive Medicine. Dr. Hajek will discuss his scientific research on tobacco harm reduction, including the "Mandsley Model", the withdrawal-oriented treatment for smokers that he developed which is now used

across the UK Specialist Stop-Smoking Service and abroad.

12:00pm-1:00pm

Catered Lunch and Discussion Time

1:00pm-3:00pm

Meet with Sarah Jakes and Gerry Stimson, New Nicotine Alliance UK

Hotel Conference Room

New Nicotine Alliance is a UK-based non-profit group that promotes and

supports tobacco harm reduction.

Gerry Stimson will discuss a legal and ethical framework for tobacco harm reduction. Sarah Jakes will present on consumer advocacy for tobacco harm

reduction.

3:00pm-5:00pm

Meet with Christopher Russell, Centre for Substance Use Research

Hotel Conference Room

CSUR is a research agency studying substance use and abuse using qualitative and quantitative methods. Dr. Russell will discuss research on e-cigarette use

patterns in both the UK and US.

5:00pm

R Street Institute: Dinner with Christopher Russell; bookkeeping and

preparation time for lecture

Delegates: networking time, dinner, personal time

Friday, June 1

10:00am-4:00pm

Meetings at Guildhall Conference Room, City of London





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The delegation will meet with several civil servants that will focus on the criminal justice angle of harm reduction, including prison populations and laws regarding nuisance behaviors.

10-11 am: David Mackintosh, Head of Community Safety for the City of

London and the Policy Adviser/Director to the London Drug and

Alcohol Policy Forum.

11am-12pm: Dr Owen Bowden-Jones; Chair of the Advisory Council on the

Misuse of Drugs

12-1pm: Lunch and Discussion Time

1-2pm: John Ramsey; Lead Toxicologist for City of London 2-3pm: Victoria Borwick; Deputy Mayor for City of London

3-4:pm: Discussion and Q&A

4:00pm-6:00pm Personal time

6:00pm-8:00pm Reception with City of London

Guildhall Basinghall Suite, Gresham St, London EC2V 7HH, UK

Jeannie Cameron, Director of JCIC a public sector consulting firm, will give a

presentation on trade implications of low-nicotine cigarettes.

Saturday, June 2

7:30am Meet in lobby for bus transportation to Heathrow

8:30am Arrive at Heathrow

11:30am Depart London (Flight # DL 4382)

2:50pm Arrive Washington DC

Habib, Rita (Bennet)

From:

Caroline Kitchens < ckitchens@rstreet.org >

Sent:

Friday, April 13, 2018 1:42 PM

To:

Habib, Rita (Bennet)

Cc:

Carrie Wade

Subject:

Invitation: R Street Harm Reduction

Attachments:

UK staffdel memo + itinerary.pdf

Dear Rita,

I'm a federal affairs manager at the R Street Institute, a DC-based think tank. We're planning an educational visit for a select group of bipartisan Congressional staffers to go the United Kingdom to learn about harm reduction strategies in public health, and we would like to cordially invite you to be part of our delegation.

The trip will take place in London from Tuesday, May 29 through Saturday, June 2, 2018. The goal is to educate U.S. policymakers on harm-reduction philosophy and programs as a strategy to reduce the negative consequences associated with risk behaviors and addiction, with a special emphasis on opioids and tobacco use. As such, we will be meeting with British public health providers, clinical experts and civil servants to discuss the UK's unique regulatory approach. We will also be hosting a reception at the Houses of Parliament.

This trip is in accordance with Congressional ethics rules and will not be financed in any part by registered federal lobbyists or foreign agents. The memo attached includes more detailed information about the goals of the trip, including a full itinerary.

Please let us know if you may be interested, and we will send you the forms to get you started on next steps with Ethics. We would also be happy to come by your office to discuss the trip in person if it would be helpful. If you have questions, do not hesitate to reach out via email or by phone at 919-830-3140.

We hope you will be able to join us and look forward to hearing from you soon.

Best regards, Caroline